# California Community Colleges Application Steps



ACSO Regional Training Center Ad-Hoc Course Participants

**DIRECTIONS:** ALL participants must apply to Chabot College before participating in any ACSO ad-hoc courses partnered with Chabot. Please follow the directions below and complete all 10 steps **before** the course begins. \**Please note the application website does <u>not</u> work well on Internet Explorer* 

# CREATE AN ACCOUNT (w/ California Community Colleges portal)

- **STEP 1:** Click on the link below (or copy/paste): <u>https://www.opencccapply.net/gateway/apply?cccMisCode=482</u>
- STEP 2: Click on "Create an account"
- **STEP 3:** Complete the process of creating an account with CCCApply
- **STEP 4:** Take note of your CCC ID number (Ex: ABC1234)
- **STEP 5:** Start application with Chabot College

\*If you already have an account, you need to gain access to it. Return to the link above, sign in, and start with step 6.

\*For assistance with your CCCApply account information, such as retrieving login information, username or passwords, please contact:

California Community Colleges Help Desk 1-877-247-4836 <u>support@openccc.net</u>

# COMPLETE APPLICATION

STEP 6: Application – Choose: Chabot College, click "Start A New Application"

STEP 7: Complete enrollment information, then click "continue"

a. Select term <u>based on your course start date</u>:

Spring:	January – May
Summer:	June – 1 <sup>st</sup> week of August
Fall:	2 <sup>nd</sup> week of August – December

- b. Educational Goal Advance in current job/career (Update job skills)
- c. Intended major Administration of Justice [AA] (Chabot)

**STEP 8:** Continue and complete <u>ALL</u> sections of the application

- a. Select "Submit My Application" on the last page
- b. Refer to the step-by-step directions below for questions on application

STEP 9: Take note of your 8-digit application number on the confirmation screen (example: 23224568)

STEP 10: Email the following information to <u>cc-acsoacademy@chabotcollege.edu</u>

- a. Subject line of email: (enter the course title AND start date)
- b. First and last name
- c. CCC ID number (step 4)
- d. Application Confirmation number (step 9)

Chabot College, 25555 Hesperian Blvd, Hayward, CA 94545 (Applied Technology and Business Division – 510-723-6652)

## e. Birthdate (MM/DD/YYYY)

For questions or support, contact Administrative Assistant, Yesenia Jimenez at yjimenez@chabotcollege.edu.

#### **Additional Contact Information:**

Dr. Tracey Coleman, Dean, Applied Technology and Business, <u>tcoleman@chabotcollege.edu</u> Cheryl Mackey, Department Chair, Administration of Justice, <u>cmackey@chabotcollege.edu</u>

\*Please note that you will <u>NOT</u> be applying via CLASS-Web for Academy courses, submit all application information to <u>cc-acsoacademy@chabotcollege.edu.</u>

Revised November 2023

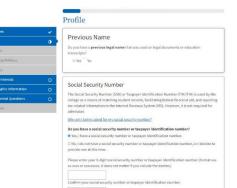
## Step by Step Directions:

PAGE 1		
California Community Colleges		Sign Out My Applications Settings 🛩
	Welcome	
Enrollment	Enrollment Information	
Profile		
Education	Term Applying For 👁	
Citizenship/Military	-	~
Residency	Educational Goal @	
Needs & Interests	Prepare for a new career (acquire job skills)	~
Demographic Information	Intended Major or Program of Study ®	
Supplemental Questions		~
Submission		
	Save Continue	>

See page 1, step 9 of these instructions for correct term

Intended Major – Administration of Justice [AA] or Undeclared

#### PAGE 2



Current	Mailing Address
My mailing a	ddress is the same as the Permanent Address in my OpenCCC Account above 0
My current n	ailing address is outside the United States 3
Street Address	D
Include apartmen	t number or suite
Include apartmen	number or suite
	number or suite
City 🕐	runnber or suite
	number or suite
City 🕐	number or sube

Complete

## Complete/Verify Mailing Address

## PAGE 3

Enrollment	<b>v</b>
Profile	~
Education	0
Citizenship/Military	0
Residency	
Needs & Interests	0
Demographic Information	~
Supplemental Questions	0

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-	
iia? 🕐	
re years? 🕜	
	nia? ⑦ ore years? ⑦

## Complete Enrollment Status

**Complete High School Education** 

Last School Attended ®	
	¥
Country 🕐	
	~
State 🕐	
Enter the name or city of the last school or homeschool you attend	led. Then make a selection
	led. Then make a selection
from the list. ⑦ Arroyo High, San Lorenzo	ded. Then make a selection
from the list. ⑦ Arroyo High, San Lorenzo <u>Change</u>	led. Then make a selection
from the list. 🕐	Jed. Then make a selection
from the list. ⑦ Arroyo High, San Lorenzo <u>Change</u>	led. Then make a selection

# <mark>Complete</mark>

High School Transcript Information	
College staff use this information to provide guidance. Your responses wi admission to college.	ill not affect your
What was your <u>unweighted high school GPA</u> (grade point average)? Pleas between 0.00 and 4.00. ⑦	se enter a value
If you are still in high school, enter your <u>cumulative unweighted GPA</u> as of the en	d of 11th grade.
Estimate GPA if unknown	
What was the highest English course you completed in high school? You not passed the course, but you remained enrolled until the end.	may have passed or
	×
What was the highest <u>math course</u> you completed in high school? You ma passed the course, but you remained enrolled until the end.	ay have passe <mark>d o</mark> r not

<mark>Complete</mark>

## PAGE 4

California Community Colleges		CCCID: WER2027 Jessica ville Sign Our My Applications Settings 🗸
	Chabot College   Term: Fall 2022   Application #: 23552815 Citizenship/Military	
rendment ب مواقع ب المعاملة من المعاملة من الم	Citizenship & Immigration Citizenship & Immigration Status @ - Select Status - *	
Residency Neckla & Internats Demographic Information	This information will be used for admissions and state equating purposes. Non responses will be larger private and accurs, and will not be used for discriminatory purposes.	
Supplemental Quastons O	U.S. Military/Dependent of Military	
	Sare Continue >	

# Complete Citizenship/Military

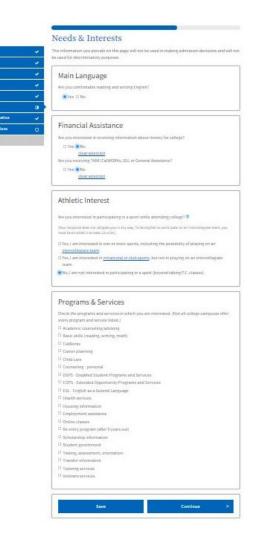
## PAGE 5



Hav	llifornia Residence eyou lived in California continuously since August 16, 20207 ℗ Wes ⊖ No
Οι	ut-of-State Activities
	f August 16, 2020, have you engaged in any of the following activities? Check each activit applies.
	paid taxes outside of California 🕐
011	registered to vote outside of California 🕲
	declared residency at a college or university outside of California 👁
011	filed for a lawsuit or divorce outside of California 👁
Sp	pecial Residency Categories
Hav	e you ever been in <u>court-ordered foster care</u> ? 🕐
c	) Yes O No

## **READ/ANSWER RESIDENCY QUESTIONS CAREFULLY**

# Out-of-State Activities: Leave BLANK if <u>none</u> apply to you



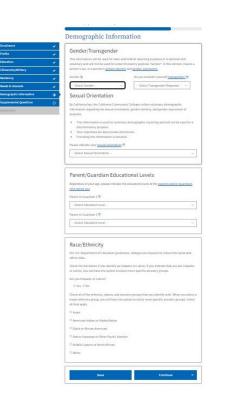
#### **Complete**

**Complete** 

#### Athletic Interest: select No

#### Program & Services: Leave blank

#### PAGE 7



Follow webpage instructions for Gender/Transgender; Parent/Guardian Educational Levels; Race/Ethnicity

## PAGE 8

Enrollment	×
Profile	~
Education	4
Citizenship/Military	~
Residency	~
Needs & Interests	~
Demographic Information	~
Supplemental Questions	0
Submission	0

## Supplemental Questions

Chabot College would like to gather some additional information on your application to college.

2022 High School Seniors	
Are you currently a high school senior planning to attend Chabot C	ollege in Fall 2022?
No	~
Please select your High School	
Select	~
If you are a high school senior and you currently attending or have Occupational Program (ROP) in the Chabot College region, please : below	0
Select	~

#### Credit By Exam Articulation

No

Are you a high school student taking a Credit By Exam Articulation class?

PACE Program: Degree and Transfer Program for Working Adults Are you interested in joining the PACE: Evening/Saturday Degree and Transfer Program at Chabto College? This program lets you earn your degree while working full-time, allowing you to meet graduation and transfer requirements in three years or less by attending classes evenings, Saturdays, and through distance education. No Tribal TANF Are you a Tribal TANF Recipient? No Chabto College? If so, please select a sport: Select – Registered Nursing Program Are you interested in applying for our Registered Nursing Program? No Registered Dental Hygienist Program Are you interested in applying for our Dental Hygiene Program?	Working Adults         Are you interested in joining the PACE: Evening/Saturday Degree and Transfer Program at Chabot College? This program lets you earn your degree while working full-time, allowing you to meet graduation and transfer requirements in three years or less by attending classes evenings, Saturdays, and through distance education.         No       *         Tribal TANF         Are you a Tribal TANF Recipient?         No       *         Athletics         Are you interested in participating in intercollegiate athletics at Chabot College? If so, please select a sport:         - Select -         Ye you interested in applying for our Registered Nursing Program?         No         Registered Dental Hygienist Program         Are you interested in applying for our Dental Hygiene Program?		
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		Registered Dental Hygienist Program	
No	Na 👻	Are you interested in applying for our Dental Hygiene Program?	
		No	~

## <mark>Select choices shown</mark> <mark>here</mark>

Select all choices shown here

Planned Enrollment	
re you planning to attend part-time or full-time this term? Please	select one.
Part-time student (0-5 units)	~

Select choice shown here

#### Learning Communities: Are you interested in a learning community (a community of students who share common academic goals and work collaboratively within a supportive environment)? (Check all that apply)

Parentie: The Puentie Project is a program for students intervaled in transferring and the Messican American, Latins experiences with a locus on counseling, mentoring, writing, filed trips, and community building. [Capacity Max 60 students]

- Umoja: Umoja has a strong track record of providing courses and resources laser focused of the Illack experience and helping students transfer to a university of their dreams.
- I2 CIN: Change It Now (CIN) is a multicultural social justice learning community with individualized counseling support and transferable courses moted in critical thinking and leadership.
- Directive Experience (PTE) Society, Dulture and Idica Pathway Explore human communities ideas, relationships, and global connections.
- In First Star Departures (FTE) Business and the Economy Pathway: Organize the management and finances for the production, distribution, and sale of both goods and services.
- D First Tear Experience (TYE) Art and Davign Pathway. Apply creative expression by engaging the theory and practice of art, masic, theater, and design.
- C First Text Departures (FTE) Health and Wellman Pathway Help people maintain well-being and alleviate libros.
- D First Tear Departement (FIC) Science and Hash Pathway: Engage in the pursuit and application of the knowledge of the natural world.
- Movement API: Novement API is a program for studients interested in the Asian American or Pacific Islandor experience. Studients have access to their own counselor, transferidae courses, and connecting building opportunities.

RISE: The RISE learning community is an implementation of a three-partner jail-to-college pathway in Alameda County to address the significant needs of reentry population. The program enrolls and supports low-risk inmates who are released on probation to gain the skills to reenter society and their community through education and vocational training.

Tam interested in the RISE learning commanity.

Summer Bridge Program: The Chabot College Summer Bridge is a FREE program designed to prepare and empower you with the knowledge, confidence, and resources to successfully complete a degree, certificate, and/or transfer within three years.

I am interested in the Summer Bridge program

# How did you hear about Chabot College? (check all that apply)

- Received mailed class schedule from College
- Received email from College
- C Received phone call from College
- Ad on television or in newspaper
- Facebook Live Recording
- Ad on internet, internet radio or social media
- Current Student
- Chabot College staff/faculty
- School Counselor or Teacher
   Friend or family
- Other: (50 character limit)
- Const. (20 character minty

#### Why are you interested in attending Chabot College? (check all that apply)

- Current student recommendation
- Need to stay close to home/family/work
   Save money, finish general education course
- Convenient location
- □ Specific transfer, certificate, and/or degree program
- Specific classes are available
- Heard about College faculty
- □ Athletics program
- Other: (140 character limit)
- ACSO Academy

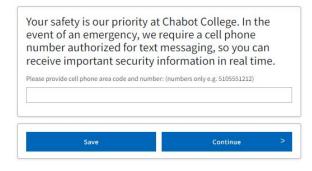
## Leave BLANK if there is no interest

#### Leave BLANK if there is no interest

Leave BLANK if there is no interest

## Select choice shown here

Select choice shown here



#### This can be left <u>blank</u>

#### **FINAL PAGE – SUBMISSION**

#### Submission

Enrollment	×
Profile	<ul> <li></li> </ul>
Education	~
Citizenship/Military	1
Residency	~
Needs & Interests	~
Demographic Information	~
Supplemental Questions	~
Submission	0

Review Your Responses Save as PDF We recommend that you review your responses to ensure you've provided complete and accurate information. Review My Application Request for Consent to Release Information I authorize the Chancellor's Office, California Community Colleges, and the community colleges I am attending to release necessary personal information contained in my education records,

I am attending to release necessary personal information contained in my education records, including my Social Security number, for the purposes described below. To learn more about how your personal information is stored and used, see the <u>Privacy Policy</u>.

- To federal or state agencies to evaluate jointly administered programs or to comply with reporting requirements;
  To data matching services to measure student success in transferring to four-year colleges
- To colleges, universities, or government agencies to promote outreach to students and to
- enhance transfer;
- To the California Student Aid Commission to facilitate the award of financial aid; and
  To organizations or agencies assisting the Chancellor's Office or the community colleges you attend with research and analysis.

O I consent O I do not consent

#### Submit Your Application

You are about to submit your application to Chabot College. NO CHANGES can be made to your application once it is submitted.

California state law<sup>\*</sup> allows you to submit your application and residency information online with an electronic signature verification. Your completion of this page will provide the necessary verification for electronic submission. The security and privacy of the information in your submitted application are protected as described in the CCCApply Privacy Policy.

\* Section 54300 of subchapter 4.5 of chapter 5 of division 6 of title 5 of the California Code of Regulations.

- □ By Checking here, I, , declare that: ⑦
- All of the information in this application pertains to me.
- Under penalty of perjury, the statements and information submitted in this online admission application are true and correct.
- Lunderstand that falsification, withholding pertinent data, or failure to report changes in residency may result in District action.
- Lunderstand that all materials and information submitted by me for purposes of admission become the property of Chabot College.

□ By Checking here, I, , , acknowledge understanding that: ♥

- Federal and state financial aid programs are available and may include aid in the form of
  grants, work study, and/or any available student loans. I am aware that I may apply for
  assistance for up to the total cost of my education including enrollment fees, books &
  supplies, transportation, and room and board exgense.
- I may apply for financial assistance if I am enrolled in an eligible program of study (certificate, associate degree, or transfer), and may receive aid if qualified, regardless of whether I am enrolled full-time or part-time.
- Financial aid program information and application assistance are available in the financial aid office at the college. The application is also available on-line.

Note: CCCApply will provide links to financial aid information and applications after you submit this application. You can also find financial aid information at www.icanaffordcollege.com, and on most college websites.

Submit My Application

#### Check box

Complete

Check box

Be sure to <u>CLICK</u> "Submit My Application!"